

## Appendix

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# Summary of Practices

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### Laying the Foundation

- Practice #1. Understand the problem before converging on a solution.
- Practice #2. Define business objectives.
- Practice #3. Define the solution's boundaries.
- Practice #4. Identify and characterize stakeholders.
- Practice #5. Identify empowered decision makers.

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### Requirements Elicitation

- Practice #6. Understand what users need to do with the solution.
- Practice #7. Identify events and responses.
- Practice #8. Assess data concepts and relationships.
- Practice #9. Elicit and evaluate quality attributes.

## Requirements Analysis

Practice #10. Analyze requirements and requirement sets.

Practice #11. Create requirements models.

Practice #12. Create and evaluate prototypes.

Practice #13. Prioritize the requirements.

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## Requirements Specification

Practice #14. Write requirements in consistent ways.

Practice #15. Organize requirements in a structured fashion.

Practice #16. Identify and document business rules.

Practice #17. Create a glossary.

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## Requirements Validation

Practice #18. Review and test the requirements.

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## Requirements Management

Practice #19. Establish and manage requirements baselines.

Practice #20. Manage changes to requirements effectively.